Internal Medicine Admission Cheat Sheet

ADMISSIONS / 8-Patient Shift Tracker **SIDE 1 / 2**

Prioritize by acuity. Escalate deterioration before routine checklist tasks.

ADMISSION 01 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

ADMISSION 02 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

ADMISSION 03 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

ADMISSION 04 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

Contains patient information when completed. Handle and dispose of according to institutional policy.

Does not replace official documentation, orders, or institutional handoff systems.

Internal Medicine Admission Cheat Sheet

ADMISSIONS / 8-Patient Shift Tracker **SIDE 2 / 2**

Prioritize by acuity. Escalate deterioration before routine checklist tasks.

ADMISSION 05 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

ADMISSION 06 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

ADMISSION 07 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

ADMISSION 08 Patient: _____ Room: _____ ☐ Stable ☐ Watcher ☐ Unstable

Reason for admission: _____

ADMISSIONS
- ☐ Assess chart + ED handoff
- ☐ Meet patient
- ☐ Identify level of care
- ☐ Submit orders
- ☐ Start treatment
- ☐ Inpatient essentials
- ☐ Outstanding tasks
- ☐ Note
- ☐ Write the handoff

INPATIENT ESSENTIALS
- ☐ Medication reconciliation
- ☐ VTE prophylaxis considered
- ☐ Diet / NPO
- ☐ Glucose plan
- ☐ Code status
- ☐ Monitoring / oxygen

Notes / Reminders

Pending Tasks (owner + time)

Contingency / Handoff

Contains patient information when completed. Handle and dispose of according to institutional policy.

Does not replace official documentation, orders, or institutional handoff systems.